



**Finance and Administration Committee  
Record of Proceeding  
June 13, 2022**

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The Finance and Administration Committee met on Monday, May 23, 2022. Those in attendance included: Chairperson Barbara McGuinness, Ward I; Council Committee Member Michael Moore, Ward III; Council Committee Member Gary Budoor Ward IV; Council Committee Member Aaron Wahl, Ward II; City Administrator Mike Geisel; and Finance Director Jeannette Kelly. Those also in attendance included: Councilmember Mary Monachella, Ward I; Councilmember Mary Ann Mastorakos, Ward II; Councilmember Merrell Hansen, Ward IV; Director of Planning, Justin Wyse; City Clerk, Vickie McGownd; Asst. to City Administrator/Deputy City Clerk Molly Taylor

Chairperson Barbara McGuinness called the meeting to order at 5:00 p.m.

**Approval of Minutes**

Councilmember Moore, made a motion, seconded by Councilmember Wahl to approve the F&A Committee Meeting minutes from May 23, 2022. The motion passed unanimously, 4-0 by voice vote and was declared passed.

**Flipping Homes/Aging Housing Stock**

Councilmember Moore, made a motion, seconded by Councilmember McGuinness recommending that the City adopt a residential re-occupancy program for rental units. The motion passed unanimously, 4-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

Councilmember Budoor made a motion, seconded by Councilmember Moore, directing Staff to place the re-occupancy program on the F&A Committee agenda, approximately one year from this meeting, for the purpose of expanding the re-occupancy permit process to include all residential units. The motion passed unanimously, 4-0 by voice vote and was declared passed.

## **Enforcement – Signage in the ROW**

Councilmember Moore, made a motion, seconded by Councilmember McGuinness to leave the existing policy in place for Signage in the ROW and directed staff to discard any signage left in the ROW instead of retaining the signs for violators to retrieve as is the current process. The motion passed unanimously, 4-0 by voice vote and was declared passed.

## **Proposed 2023 City Council Meeting Schedule**

Councilmember Wahl, made a motion, seconded by Councilmember Moore to recommend approving the 2023 City Council Meeting Schedule. The motion passed unanimously, 4-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

## **Policy Review #6 – NID**

The Committee directed Staff to prepare revisions to the policy in an effort to recoup additional City costs during the NID application and approval process. Staff will prepare policy revisions which be returned to the F&A Committee for their review at a future meeting.

## **Policy Review #7 – CID**

Councilmember Moore, made a motion, seconded by Councilmember McGuinness to recommend that the CID policy be deleted so as not to infer any automatic submittal and review process, nor that the City would consider these applications favorably . The motion passed unanimously, 4-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

## **Live Streaming of Council Meetings**

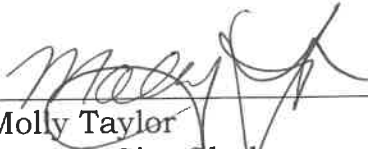
Councilmember Moore, made a motion, seconded by Councilmember Budoor to recommend adopting the “Video Streaming of Council Meetings” policy as presented by staff, to the full City Council. The motion passed unanimously, 4-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

## **Adjournment**

The meeting was adjourned at 5:26 p.m.

Respectfully submitted:

  
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Jeannette Kelly  
Finance Director

  
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Molly Taylor  
Deputy City Clerk

Approved: 7/11/2022